



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

8 February 2021

To: MEMBERS OF THE COMMUNITIES AND HOUSING ADVISORY BOARD  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Housing Advisory Board to be held online via Microsoft Teams on Tuesday, 16th February, 2021 commencing at 7.30 pm. Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

1. Apologies 5 - 6
2. Declarations of Interest 7 - 8

*Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting*

3. Minutes 9 - 14

*To confirm as a correct record the Notes of the meeting of the Communities and Housing Advisory Board held on 10 November 2020*

**Matters for recommendation to the Cabinet**

4. Tonbridge Allotments Association - Proposed Charges 15 - 18

*This report brings forward a proposed review of charges and concessions for allotments in Tonbridge by the Tonbridge Allotments and Gardens Association for Member approval.*

5. Annual Grants to Key Voluntary Sector Bodies 19 - 38

*This report seeks endorsement of the grants for key voluntary and community sector organisations*

6. Leybourne Lakes Country Park - Future Management and Facility Development 39 - 50

*This report updates and brings forward a revised timescale on both the proposed transfer of the site management of Leybourne Lakes Country Park [LLCP] to the Tonbridge and Malling Leisure Trust [TMLT] and the Capital Plan scheme for the provision of additional lakeside facilities. The proposed transfer is identified in the Council's First Year Addendum to the Corporate Strategy.*

**Matters submitted for Information**

7. Parks and Leisure - Response to Covid-19 51 - 56

*This report provides updates on progress with the themes/activities identified within the Parks and Leisure section of the recently approved First Year Addendum to the Council's Corporate Strategy. This includes updates on the Council's Indoor and Outdoor Leisure Facilities, progress with Capital Plan Projects and the 2020/21 Events Calendar.*

8. Community Safety Partnership - Update 57 - 60

*This report provides an update on some of the recent work of the Community Safety Partnership.*

9. Social Housing Decarbonisation Fund Demonstrator 61 - 66

*This report provides an update on the Council's successful Social Housing Decarbonisation Fund (SHDF) Demonstrator competition consortia bid with Fenland District Council (FDC) to secure funding to enable the upgrade of circa 160 Clarion owned homes in Tonbridge and Wisbech (Fenland).*

10. Urgent Items 67 - 68

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

11. Exclusion of Press and Public 69 - 70

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

12. Urgent Items 71 - 72

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr J L Botten (Chairman)  
Cllr S M Hammond (Vice-Chairman)

Cllr Mrs J A Anderson  
Cllr Mrs S Bell  
Cllr R W Dalton  
Cllr N Foyle  
Cllr P M Hickmott  
Cllr F A Hoskins  
Cllr S A Hudson

Cllr K King  
Cllr Mrs R F Lettington  
Cllr L J O'Toole  
Cllr W E Palmer  
Cllr Mrs M Tatton  
Cllr Miss G E Thomas  
Cllr D Thornewell